

**2025 SNOHOMISH PRIDE POP-UP
SATURDAY JUNE 7th
10am-3pm**

RULES AND VENDOR INFO

Credit to Snohomish Farmers Market & HDSA for assisting with this document

We are so excited for the 3rd annual Snohomish Pride Pop-Up On Saturday June 7th, 2025. This pop-up market will be one of many pride events happening in Snohomish over the weekend, such as the pride parade on 1st street, kids activities on the Carnegie lawn and drag performances. Snohomish Pride Pop-Up will center LGBTQIA+ and BIPOC vendors and other allies to create a welcoming and inclusive venue.

**Please read all the rules and vendor info to ensure a safe and successful day for us all!*

Event Address: 105 Cedar Ave, Snohomish, WA 98290

Organizers: James Berntson (they/them) & Erin Davidson (she/her)

Contact: snoho.pridepopup@gmail.com

Stall Fees for 2025 are:

- **\$100 (Single Stall 10ft x 10ft)**
- **\$150 (Double Stall 20ft x 10ft)**
- **\$150 (Food Trucks)**

• Fees are collected IN ADVANCE of the Snohomish Pride Pop-Up and are non-refundable after May 1st, 2025. Fees are invoiced within one week of receiving your acceptance email and need to be paid ASAP in order to secure your spot. The deadline for payments is April 8th, 2025, after this we reserve the right to give your spot to the next vendor on the waiting list. The invoice link will be sent from HDSA (Historic Downtown Snohomish Association).

Licenses, Insurance & Taxes

All vendors must be able to provide current copies of all applicable licenses and permits required in connection with the sale of their products. Where applicable, these may include but are not limited to state and city licensing and Snohomish County Public Health Permit.

•All vendors must provide a UBI number

•All vendors must obtain a certificate of insurance prior to the event, naming Historic Downtown Snohomish Association as additionally insured. Our information to obtain the COI is as follows:

Historic Downtown Snohomish Association
1024 1st Street, Suite 311
Snohomish, WA 98290

- Insurance Resources
 - [ACT](#) Vendor Insurance is an excellent option for short term (\$49/event)
 - [Flip](#) for food vendors
 - [Campbell Risk Management](#) is recommended for repeat vendors
(please note, these are only recommendations. You are responsible to find the best and most appropriate insurance coverage for your business)

You are responsible to collect and report sales tax for your business.

Canopy Weights: Weights must be attached to vendor canopies at all times. All vendors who wish to erect canopies (including umbrellas) are required to have their canopies sufficiently and safely anchored to the ground from the time their canopy is put up to the time it is taken down. Any vendor who fails to properly anchor their canopy will not be allowed to sell at the Pride Pop-Up, unless that vendor chooses to take down and stow their canopy and sell without it. Each canopy leg must have no less than 25# (pounds) anchoring each leg, and umbrellas, 50#.

Load in/Load out:

-Entry/Exit Points: Load in (and return to your vehicle for load out) must occur through the intersection of Cedar & Pearl unless otherwise approved. This is for both safety and speed of entry/exit. You may then drive your vehicle through and out the nearest clear exit. ***The Pride Parade will be staged on 1st street Southeast of the Pop-Up so vehicles will need to exit to the right onto 1st street after load-in.

-Booth set-up is NOT permitted before 7am on event day. Likewise, vendors are not permitted to start the tear-down process in or of their booth before the end of the Pop-Up at 3pm.

-One of our Snohomish Pride organizers/volunteers will greet you at the Cedar and Pearl ave. intersection and give you a vendor lanyard and direct you to your spot.

-Load In may occur between the hours of 7am and 9:30am All booths must be set up and ready to begin selling at 10am. Late arriving vendors after 9:30am will have to park their vehicle outside the Pop-Up area for unloading and carry their supplies to their booth. ***Again there will be the Pride Parade starting at 10am and large crowds of people so there will be no flexibility with this rule.

-Load Out may only occur after 3pm and once the majority of customer traffic has subsided. Vendors will be loaded up and shall leave the site no later than 4:30pm.

-Speed: Vendors must adhere to a speed limit of 5 MPH when entering or exiting the Pop-Up site for loading.

Parking: Vendors must park at least 2 blocks or more away from the Pride Pop-Up site as possible, and only in legal-to-park areas. Snohomish Pride Pop-Up will NOT be responsible for tickets, fines or towing fees incurred from vendors' parking infractions. Vendors are NOT permitted to park within 2 blocks of the Pride Pop-Up footprint (Unless you have received clearance from us due to accessibility needs).

Keeping the Site Clean: The Pride Pop-Up site is on a city street in Historic Downtown Snohomish. Vendors must keep their space clean and attractive during the Pop-Up hours and must clean up their space after the Pop-Up closes, including sweeping up any debris and removing trash.

-Vendors using disposable paper products or who produce excessive waste are required to bring a sufficient garbage can.

-All vendors must haul out their trash.

-The Pride Pop-Up trash & recycle receptacles are for customer use only.

Right to Refuse Service

Snohomish Pride holds true to our values of inclusion and community. We ask that all vendors treat one another, guests, the City of Snohomish, Snohomish Pride volunteers, and staff with respect, kindness, and a welcoming attitude. In the event that vendor behavior is considered offensive or threatening, Snohomish Pride reserves the right to refuse your permission to sell temporarily or permanently and may ask you to immediately leave the premises of the market.

Hold Harmless

Vendor assumes all responsibility for their involvement in the Snohomish Pride Pop-Up and with the Historic Downtown Snohomish Association, for their participation in the pop-up and agrees to indemnify, defend and hold harmless Snohomish Pride, Historic Downtown Snohomish Association, the City of Snohomish, and their respective board members, contractors, and agents from any and all claims, demands, suits and liability, for any damage, loss, harm or injury to any person or any property of the vendor or any of its employees or other representatives. In no event will Snohomish Pride nor Historic Downtown Snohomish Association be liable for any direct, indirect, actual, special or consequential damages of any nature whatsoever, including, but not limited to lost profits, business interruptions or other economic loss to the vendor due to the refusal of a vendor application, termination of a vendor relationship by the Pop-up coordinator, HDSA Staff, or Board of Directors or due to the cancellation of the market as scheduled.

By applying for the Snohomish Pride Pop-Up, you hereby agree to these terms and conditions and are required to act in adherence to all regulations within. Thank you!